



Constitution for Women of Wimbledon Supporters Association (last updated November 2023 V2)

1. Name

The name of the group shall be Women of Wimbledon Supporters Association (WOWSA).

2. Aims

The Women of Wimbledon Supporters Association (WOWSA), a voluntary organisation, encourages, supports and enhances the experience of female supporters, and encourages supporter diversity at AFC Wimbledon (which includes the men's first team, the women's first team and the Foundation).

WOWSA believes in encouraging more women and their families to support our club and maximise attendances.

WOWSA welcomes members who support our aims irrespective of their gender, race, religious belief, disability or sexual orientation.

WOWSA will support AFC Wimbledon by:

- Encouraging, supporting and enhancing the experience of female supporters
- Encouraging supporter diversity and supporting the Foundation and club in its diversity and inclusion agenda.
- Actively encouraging diversity in the supporter base
- Providing a safe and supportive environment for women
- Arranging social events to bring supporters together
- Providing information and assistance to women supporters
- An ambassadorial role to promote the excellent work AFC Wimbledon already does in inclusion for women
- Assist the boards in needs of women to enhance their outreach – e.g. women on boards
- WOWSA will consider suggestions for eg social events, transport shares to away games, attending away games together.

3. Membership

Membership is open to anyone who:

- is aged 14 and above; and
- supports the aims of WOWSA

Membership will begin as soon as the membership form and an annual payment has been received and is valid for one calendar year. The annual membership fee will initially be set at £5.00 and will be reviewed, as necessary, at future AGMs. Membership can be renewed on an annual basis from the date of joining.

Members under 18 years of age may be required to attend certain events with a fellow adult (18 years or over) WOWSA member.

Annual membership fee which will be agreed at the Annual General Meeting (AGM) and will be payable by all members.

A list of all members will be kept by the membership secretary.

Ceasing to be a member

Members may resign at any time in writing to the secretary.

Any member who has not paid their membership fee for one year will be contacted by the committee, who will then decide whether that member is deemed to have resigned.

Any offensive behaviour, including racist, sexist or inflammatory remarks, will not be permitted. Anyone behaving in an offensive way or breaking the equal opportunities policy may be asked not to attend further meetings or to resign from the group if an apology is not given or the behaviour is repeated. The individual concerned shall have the right to be heard by the management committee, accompanied by a friend, before a final decision is made.

4. Equal Opportunities

WOWSA will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status or age.

5. Officers and committee

The business of the group will be carried out by a Committee elected at the Annual General Meeting. The Committee will meet as necessary and not less than four times a year.

The Committee will consist of 6 members, and be composed of 4 officers and 2 committee members. Up to 2 additional members may be co-opted onto the committee at the discretion of the committee.

The officers' roles are as follows:

- Chair, who shall chair both general and committee meetings
- Secretary, who shall be responsible for the taking of minutes and the distribution of all papers
- Membership secretary, who shall be responsible for keeping records of members
- Treasurer who shall be responsible for maintaining accounts

In the event of an officer standing down during the year a replacement will be elected by the next General Meeting of members.

Any committee member not attending a meeting without apology for three months will be contacted by the committee and asked if they wish to resign.

6. Meetings

6.1. Annual General Meetings

An Annual General Meeting (AGM) will be held within fifteen months of the previous AGM.

All members will be notified in writing at least 3 weeks before the date of the meeting, giving the venue, date and time.

Nominations for the committee may be made to the Secretary before the meeting, or at the meeting.

The quorum for the AGM will be 10% of the membership or 10 members, whichever is the greater number.

At the AGM:-

- The Committee will present a report of the work of WOWSA over the year.
- The Committee will present the accounts of WOWSA for the previous year.
- The officers and Committee for the next year will be elected.
- Any proposals given to the Secretary at least 7 days in advance of the meeting will be discussed.

6.2 Special General Meetings

The Secretary will call a Special General Meeting at the request of the majority of the committee or at least eight other members giving a written request to the Chair or Secretary stating the reason for their request. The meeting will take place within twenty-one days of the request.

All members will be given two weeks notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

The quorum for the Special General Meeting will be 10% of the membership or 10 members, whichever is the greater number.

6.3 General Meetings

General Meetings are open to all members and will be held at least once every 12 months or more often if necessary.

All members will be given two weeks' notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

The quorum for a General Meeting shall be 10% of the membership or 5 members, whichever is the greater number.

6.4 Committee Meetings

Committee meetings may be called by the Chair or Secretary. Committee members must receive notice of meetings at least 7 days before the meeting.

The quorum for Committee meetings is three Committee members.

7. Rules of Procedure for meetings

All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that everyone present can agree to.

If a consensus cannot be reached a vote will be taken and a decision will be made by a simple majority of members present. If the number of votes cast on each side is equal, the chair of the meeting shall have an additional casting vote.

8. Finances

An account will be maintained on behalf of the Association at a bank agreed by the committee. Two cheque signatories will be nominated by the Committee (one to be the Treasurer). The signatories must not be related nor members of the same household.

All payments will be signed by two of the signatories.

- For cheque payments, the signatories will sign the cheque.
- For other payments (such as BACS payments, cash withdrawals, debit card payments or cash payments), a requisition note will be signed by two signatories, and held by the treasurer.

Records of income and expenditure will be maintained by the Treasurer and a financial statement given at each meeting.

Money raised by or on behalf of WOWSA is to be used to further the aims of the group (as specified in item 2 of this constitution) and to maintain WOWSA as an organisation (e.g. website hosting subscription).

Money raised by fundraising activities and events will be reinvested into WOWSA and a percentage may be donated to a charity of WOWSAs choice (agreed on a case by case basis).

9. Amendments to the Constitution

Amendments to the constitution may only be made at the Annual General Meeting or a Special General Meeting.

Any proposal to amend the constitution must be given to the Secretary in writing. The proposal must then be circulated with the notice of meeting.

Any proposal to amend the constitution will require a two thirds majority of those present and entitled to vote.

10. Dissolution

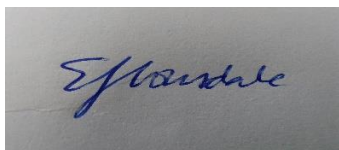
If a meeting, by simple majority, decides that it is necessary to close down the group it may call a Special General Meeting to do so. The sole business of this meeting will be to dissolve the group.

If it is agreed to dissolve the group, all remaining money and other assets, once outstanding debts have been paid, will be donated to a local charitable organisation. The organisation will be agreed at the meeting which agrees the dissolution.

This constitution was agreed on:-

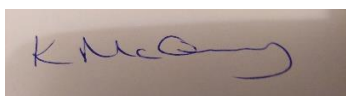
Date 30 November 2023

Name and position in group Jane Lonsdale - Chair



Signed ...

Name and position in group Kerry Mander – Secretary



Signed ...